

**Transfer Articulation  
Agreement Between:**

St. Charles Community College (SCC)  
Health Information Management  
Associate of Science Degree

and

Maryville University (MU)  
Myrtle E. and Earl E. Walker College of Health Professions  
Healthcare Practice Management Program  
Bachelor of Science Degree

**Purpose of the Agreement**

The purpose of this agreement is to build an educational pathway that leads to further student educational attainment and success.

**Admission Requirements for the Receiving Institution**

- A. The receiving institution's admissions requirements apply to students who transfer under this agreement.
- B. Students must fulfill all graduation requirements at both institutions.

**Transfer of Credits and Credits Required within this Agreement**

- A. The receiving institution will accept a minimum of 60 credits from SCC.
- B. Courses will transfer according to the attached Degree Planning Sheet (Addendum).
- C. Minimum total additional credits required at the receiving institution to complete the baccalaureate degree: 60.
- D. Both institutions will honor all existing reverse transfer agreements.

**Terms of Agreement and Review**

- A. The designees of both SCC and MU will implement the terms of this agreement.
- B. Review of this agreement will be done every three (3) years or more frequently as needed based on updated curriculum.
- C. This agreement will remain in effect until discontinued with written notice by either or both institutions.

- D. Both SCC and MU agree to communicate program changes in writing to avoid disruption to student success. This communication would include a revised Recommended Academic Plan with highlighted changes from the institution reporting the change(s).
- E. MU agrees to provide SCC with both the number and percentage of SCC students who achieve degree completion at MU on an annual basis.
- F. Both SCC and MU agree to communicate with common and respective publics concerning this established agreement between the two institutions.

This agreement becomes effective on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

Signed

*Mary Ellen Finch* 2/23/17  
 Mary Ellen Finch, PhD Date  
 Vice President, Academic Affairs  
 Maryville University

*Amy M Koehler* 2-10-2017  
 Amy Koehler, MSN, RN Date  
 Dean of Nursing & Allied Health  
 St. Charles Community College

*Charles J Gulas* 2/22/17  
 Charles J Gulas, PT, PhD Date  
 Dean  
 Myrtle E. and Earl E. Walker  
 College of Health Professions  
 Maryville University